



Viewing Contact Form Submissions

1. To view the results of Contact Form submissions on your website, Log In and go to your Contact page (it will probably be at www.yoursite.com/contact).
2. Click the Results tab under the title of the contact form page. This will bring up a list of all contact form submissions.
3. To view the results of a contact form submission, click the View link next to the submission you want to view. You can also delete a submission by clicking on the Delete link next to the submission that you want to delete.
4. To download an Excel file of all of the submission results, return to the Results page and click on the Download tab.
5. To delete all of the webform submissions, return to the Results page and click the Clear tab.